



WaterAid/Nadia Nicholas



Speaker Volunteer Role Description



WaterAid/Oliver Dixon



WaterAid

- who we are



Clean water, decent toilets and good hygiene are basic human rights and crucial for overcoming poverty.

These basic human rights should be a normal part of daily life for everyone, everywhere – but they aren't.

That's why WaterAid is here.

WaterAid is an international not-for-profit, with over 40 years experience, determined to make clean water, decent toilets and good hygiene normal for everyone, everywhere within a generation.

Since we started in 1981, we've remained resolutely focused on tackling these three essentials that transform people's lives.

These three essentials are fundamental for people to unlock their potential, break free from poverty, and change their lives for good.

Children grow up healthy and strong, women and men get to earn a living, whole communities thrive.

It sounds normal and it should be.



About the Speaker role



WaterAid Speakers are trained volunteers that deliver inspiring talks and workshops, to raise awareness about the importance of clean water, decent toilets and good hygiene, to transform peoples' lives for good.

Our Speaker volunteers engage audiences about the important work of WaterAid, inspiring them to take action, as they speak with schools, universities, businesses, youth groups, religious places of worship, service organisations, and many more.

Expectation for WaterAid Speakers

- Deliver a minimum of **four talks or workshops** per year, either online and/or face to face.
- Deliver talks or workshops on key days such as: World Water Day on 22 March, World Toilet Day on 19 November, Menstrual Hygiene Day on 28 May and Global Handwashing Day on 15 October.
- Contact new audiences to organise and deliver talk and workshop opportunities.
- Complete online Speaker Network training and adhere to volunteer guidance and best practise.
- Make use of our public speaking resources (such as PowerPoint presentations) included in our Speaker e-newsletter, emails, and online resource library.
- Keep up to date with our key messages, appeals, campaigns, fundraising and volunteering.
- Regularly liaise with the Speaker Network team about talks and workshops.
- Provide feedback on talks or workshops by completing the online evaluations.
- Provide support to new Speakers around their public speaking development.
- Demonstrate the WaterAid values including being considerate when representing WaterAid and always leaving others with a positive view of our organisation and the work that we do.

About the Speaker role



Join our Speaker Network and become part of UK wide volunteer network, consisting of over 150 Speakers who have delivered over 11,000 talks and workshops, since 1981.

Each year, the Speaker Network receive around 450 requests for talks and workshops, with our messages reaching audiences of around 20,000 people.

Our requests are for face to face talks and workshops to audiences across the UK, but also virtual, which can include international opportunities!

The logistics of being a Speaker:

- **Accept a WaterAid talk/workshop request or organise your own visit:**

Each week, the Speaker Network team emails Speakers the details of talk and workshop requests recently received. Speakers indicate their interest in taking on a talk or workshop request by responding to the email. Alternatively, Speakers generate their own visits with audiences.

- **Once confirmed as the designated Speaker, contact the audience:**

The Speaker will liaise with the audience to confirm logistics around the visit.

- **Prepare resources to deliver the talk or workshop to the audience:**

The Speaker will use the latest WaterAid resources to develop a bespoke talk or workshop, for the audience.

- **Deliver the talk or workshop**

Talks and workshops are delivered either face to face or virtually using online tools such as ZOOM or Microsoft teams.

- **Shortly after the visit:**

The Speaker will email the audience as a thank you and include the audience feedback survey link. The Speaker will fill in their own feedback survey regarding the visit. Any surprises, changes or challenges on the day are emailed to Speakers@wateraid.org. Finally, the Speaker will delete any contact details or sensitive information from their records.

About the Speaker role



Accessibility for Speakers

WaterAid is an equal opportunities, disability-confident organisation committed to achieving the highest standards of diversity, fairness and equality. We want to do everything we can to make being a Speaker volunteer accessible for everyone.

Please get in touch with us by emailing Speakers@wateraid.org, or by calling 020 7793 4594, if we can help with:

- Support during the application process
- Support during our training (online and/or face to face)
- Additional help with Speaker expenses
- Anything else that we could do to support you to volunteer with us

COVID-19

Our Speakers health, safety and well-being is of utmost importance to WaterAid and we know that COVID 19 has affected all our lives differently including how we might like to volunteer in our communities.

As such we have a range of different methods to support our volunteers:

- Speakers can deliver talks and workshops exclusively online
- We provide a Risk Assessment for all Speakers, including information and guidance on COVID safe talks and workshops.

Please get in touch with us by emailing Speakers@wateraid.org, or by calling 020 7793 4594, if we can help with any issues or barriers around COVID 19 and volunteering as a Speaker.



About the Speaker role



What makes a good WaterAid Speaker?

- A commitment to raise awareness about the importance of clean water, decent toilets and good hygiene and to engage people in the work of WaterAid, inspiring them to take action in support of our work.
- An interest in the work of WaterAid, including our key messages, appeals, campaigns, fundraising and volunteering.
- Passion and enthusiasm for public speaking and confidence to speak publicly to a diverse range of community groups.
- Good availability to volunteer 4 times a year, potentially for morning school assembly talks, mid -day educational workshops, evening and weekend talks.
- Competence in PowerPoint and email.
- Access to travel locally (face to face visits only)

What is in it for you?

- Development of public speaking skills and confidence through public speaking training, presentation resources and presenting opportunities.
- An opportunity to learn from sector specialists, about global issues of water, sanitation and hygiene.
- A personal Speaker Mentor for ongoing development as a Speaker.
- Regular support from the small and friendly WaterAid Speaker Network team, including support via email, webinars, phone and face to face.
- Access to the Speaker Network Facebook group to virtually engage other Speaker volunteers.
- Invitations to supporter “thank you” events.
- Reasonable expenses for travel to training, talks and workshops.
- Joining an established and influential UK-wide volunteering network.
- Personal achievement from volunteering for a well respected international charity, tackling extreme poverty and working towards transformational change around the world.



WaterAid/OllieDixon

WaterAid's values provide a guiding philosophy, which drives our thoughts, words and actions and all our volunteers must represent these accordingly:

Respect We treat everyone with dignity and respect and champion the rights and contribution of all to achieve a fairer world.

Accountability We are accountable to those whose lives we hope to see transformed, to those we work with and to those who support us.

Courage We are bold and inspiring in our actions and words, and uncompromising in our determination to pursue our mission.

Collaboration We work with others to maximise our impact, respecting diversity and difference in the pursuit of common goals.

Innovation We are creative and agile, always learning, and prepared to take risks to accelerate change.

Integrity We act with honesty and conviction and our actions are consistent with openness, equality and human rights.

"I've been a Speaker for over 25 years and continue to be very proud to speak about the life-changing work of the charity dearest to my heart.

Clean water, decent toilets and good hygiene for everyone, everywhere – who could disagree with that?"

Paul, Speaker volunteer



WaterAid/BenRoberts

Safeguarding and next steps...



Safeguarding

WaterAid is committed to ensuring that wherever we work in the world there is no tolerance for the abuse of power, privilege or trust.

WaterAid reinforces a culture of zero tolerance towards any form of inappropriate behaviour, abuse, harassment, or exploitation of any kind.

The safeguarding of our beneficiaries, staff, volunteers and anyone working on our behalf, is our top priority, and we take our responsibilities extremely seriously.

All volunteers are required to share in this commitment through our [Global Code of Conduct](#). We will also conduct the most appropriate references and checks to ensure high standards are maintained.

Next steps?

1. Register your interest in [volunteering](#) for the Speaker Network online at www.wateraid.org/uk/volunteer-application-form
2. Complete the online Speaker application form
3. Complete our online Speaker training course
4. Meet the WaterAid team for a Zoom interview and deliver a practice presentation.



Thank you for your interest in volunteering for the WaterAid Speaker Network.

Contact us for any questions:
Speakers@wateraid.org or
020 7793 4594