

## Terms of reference: Mid-term review of WaterAid's Water for Women project in Papua New Guinea

### About us

WaterAid's vision is a world where everyone, everywhere has safe water, sanitation and hygiene (WASH). Our mission is to transform the lives of the poorest and most marginalised people by improving access to safe water, sanitation and hygiene.

### About the role

We are seeking an individual consultant or small, multi-disciplinary team to complete a short-term contract leading the mid-term review of our Australian Government-funded Water for Women project in Wewak District, Papua New Guinea.

### Water for Women

Water for Women is the Australian Government's flagship WASH program and is being delivered as part of Australia's aid program, investing \$110.6 million over five years from 2018 to 2022.

Water for Women is partnering with 10 Civil Society Organisations (CSOs) to deliver 18 projects in 15 countries in South Asia, Southeast Asia and the Pacific. Over its lifespan, the Fund aims to support an estimated 2.95 million people, including the most marginalised within these communities.

WaterAid has three projects funded through Water for Women:

- **Myanmar**, *Supporting safer births*. The project aims to ensure that women delivering in Myanmar have safer births as a result of improved WASH and Infection Prevention and Control, which supports quality maternal and newborn care. More information [here](#).
- **Papua New Guinea**: *Inclusive WASH in Wewak District*. The project aims to strengthen WASH sector systems to improve service delivery and gender equality outcomes. More information is available [here](#).
- **Timor Leste**: *Beyond Inclusion: realising gender transformational change and sustainable WASH systems*. The project aims to improve WASH services in two municipalities and influence social norms for greater gender equality. More information is available [here](#).

The focus of this Mid-Term Review is our project in Papua New Guinea.

### ***Inclusive WASH for Wewak District, WaterAid Papua New Guinea's Water for Women project***

*Inclusive WASH for Wewak District* is a 5-year project that aims to support an improvement in government-led service delivery for Wewak District leading to more inclusive, equitable and sustainable access to water, sanitation and hygiene promotion (WASH) services. The project also focused on the empowerment of women and people with disability through supporting the creation of, and effective participation in, decision-making forums associated with WASH service delivery.

### **Purpose and scope of the mid-term review**

We believe a deep understanding of context is needed to inform what we do and how our sector strengthening, and gender transformative approaches could be applied. We use Theory of Change (ToC) to design our programs and frame learning-oriented monitoring that guides adaptations; both to how we think change happens, as well as to supported activities.

The purpose of this mid-term review is to facilitate a participatory process of critical reflection with project teams to agree adaptations to the underlying ToC. It is envisaged this would be based on a collective analysis of progress to date and reflection on key assumptions within the design.

The findings and agreed adaptations generated will be an important reference for future reflection, analysis and course correction over the remaining years of the project.

### **Key review questions**

The following key questions will be reviewed and finalised with the review team as part of the inception process:

1. Utilising an assessment of progress towards intermediate changes<sup>i</sup>, what are the strengths and limitations of supported approaches<sup>ii</sup>?
2. What lessons have been learned through responding to COVID-19 and how well have projects responded to COVID-19?
3. What do findings from the above reveal about contributions thus far to stated project outcomes?
  - a. District WASH sector systems are strengthened and there is a sustained commitment to adequate resources for WASH services
  - b. WASH service levels in Wewak District have improved over time with sustainable and inclusive models for service delivery being implemented
  - c. Empowered women are leaders in the sector and people with disabilities have a greater voice in decision making
  - d. Uptake and use of scalable, effective strategies for increasing inclusive, district-wide access to WASH by government and non-government agencies
4. To what extent are assumptions in the project's Theory of Change holding true? Are there other inherent assumptions that should be made explicit?

Based on an analysis of the questions above, it is expected the consultant(s) will facilitate a participatory process with WaterAid's country program team to identify, agree and document any adaptations to project outcomes, intermediate changes and/or approaches<sup>iii</sup>.

A detailed evaluation plan will be finalised through the inception phase setting out how data will be collected and analysed for each evaluation question.

## Roles and Responsibilities

WaterAid Australia's Head of Learning and Effectiveness and WaterAid Papua New Guinea's Deputy Country Director (Programs) will jointly coordinate the review, with support from relevant technical leads and specialists. It is envisaged the consultant(s) leading the review will form a small, collaborative team with WaterAid staff. WaterAid will provide support throughout the process and sign-off on the final report.

## Deliverables and timelines

We expect to appoint consultants in September and conclude the process by mid-November 2020. A proposed timeframe is outlined below:

- 18<sup>th</sup> Sept: Consultants contracted, and work-plan agreed
- 21<sup>st</sup> Sept – 16<sup>th</sup> Oct: Document review, data collection, analysis and sense-making
- 19<sup>th</sup> – 23<sup>rd</sup> Oct: Participatory process for validating findings and agreeing adaptations
- 30<sup>th</sup> Oct: Draft report submission
- 6<sup>th</sup> Nov: Report feedback
- 13<sup>th</sup> Nov: Final report submission

The final report must clearly set out the method, limitations, findings and conclusions from the evaluation. All recommendations emerging through the process must be discussed and agreed through a participatory process with WaterAid's Water for Women team.

## Evaluation team qualifications

We seek an individual consultant or small, multi-disciplinary team for this assignment who would bring specific experience with and knowledge of:

- Theory of change and adaptive management – particularly supporting organisations to apply the concepts in development programming
- Evaluation – particularly methods for qualitative data collection, analysis and interpretation
- WASH, systems thinking, gender equality and social inclusion – particularly in relation to WaterAid's work

## Budget

**The budget for this review is AUD \$25,000 (inclusive of GST and reimbursable expenses).** In the current climate, no travel (either interstate or international) is expected.

## To apply

Interested applicants are requested to submit a proposal with the following:

1. One-page statement of the expertise you/your team will bring to this review
2. CV for each proposed review team member
3. Draft review framework including a description of proposed methods and tools
4. Financial proposal with daily rates for team members (inclusive of GST)
5. 2-3 executive summaries from recent evaluation reports where you were the lead evaluator(s)

**Please submit proposals to [recruitment@wateraid.org.au](mailto:recruitment@wateraid.org.au) by 11.59pm AEST Sunday, 6th September.** Please include 'Application: Water for Women Mid-term review (Papua New Guinea)' in your email subject title.

Please note that only shortlisted candidates will be contacted.

*WaterAid is a child safe organisation committed to protection of people we serve. Our recruitment and selection procedures are designed to ensure we only recruit people who are suitable and aligned with our standards on the safety of children and protection from sexual exploitation and abuse. All appointments are subject to appropriate background checks and screening.*

*We promote diversity and equality in all our practices. Aboriginal and/or Torres Strait Islander people are strongly encouraged to apply.*

<sup>i</sup> In assessing progress, the review could include identifying notable lessons learned from project adaptations and adjustments to date.

<sup>ii</sup> Key approaches for this project include: supporting a WASH systems strengthening approach; a commitment to gender equality and disability inclusion; working in partnership; and documenting evidence for influence change. A subset of questions to explore approaches will be agreed during development of the review plan; these could include, for example, the quality of engagement with women's rights groups and disabled peoples' organisations; how well a systems approach has been embedded; or how well partnership dynamics are contributing to collective impact.

<sup>iii</sup> A variation of Keep, Adapt, Innovate and Drop could form part of this process

- Keep: what is working and doesn't need changing?
- Adapt: what aspects of current Theory of Change could be modified or adjusted to reflect latest thinking?
- Innovate: what new activities, approaches, products or processes could be trialled and tested to complement existing efforts?
- Drop: what is no longer relevant or is proving ineffective?