1. Background

WaterAid is an International Non-Governmental Organisation established in 1981. Our Vision is a world where everyone everywhere has safe water, sanitation and hygiene and our mission is to transform lives of the poorest and most marginalised people by improving access to safe water, sanitation and hygiene. WaterAid has operated in Malawi since the year 2000 and supports service delivery, advocacy and influencing programmes of work in both rural and urban areas. These programmes include work in Salima, Mzimba, Machinga, Zomba, Nkhotakota, Kasungu, Karonga, Rumphi, Dowa, Balaka, Mangochi and Chikwawa Districts and Lilongwe City.

2. Project background

With funding from the Scottish Government, Scottish Water and WaterAid UK through a Match Fund, WaterAid is implementing the four and a half year Deliver Life II Project which is aimed at “Improving service delivery and health outcomes for 141,000 women, adolescent girls and under-five children living in the low income rural areas of Malawi”. The project is running from October 2018 to March 2023 and is being implemented in the districts of Machinga and Zomba in partnership with AMREF Health Africa and National Initiative for Civic Education (NICE).

WaterAid is targeting marginalised populations in rural and peri-urban areas by facilitating access to safe water, improved sanitation and good hygiene in health care facilities (HCFs), early childhood development centres (ECDCs) and communities through service provision, strengthening planning and monitoring systems for WASH in HCFs and ECDs and promoting empowering relationships between citizens and duty bearers. The project target is 141,000 women, girls and children in Machinga and Zomba Districts. The project will reach 40 communities with safe water supply, improved sanitation and hygiene behaviour change, 9 ECDCs and 4 health care facilities with safe water supply, improved sanitation and hygiene facilities and hygiene behaviour change and infection prevention and control. The project will also support improvements in WASH standards for WASH in ECDCs.

2.1 Expected Results/outcomes
• Communities, particularly women, adolescent girls, under five children, gain access to sustainable safe water, sanitation and hygiene facilities in HCFs, and ECDCCs.
• Communities, HCF and ECDCCs will understand and adopt good sanitation, hygiene and infection prevention practices.
• Women, adolescent girls and their communities understand their WASH and MNCH rights and engage duty bearers and service providers to influence decision making and actions towards improved WASH in communities, HCFs and ECDCCs.
• Improved accountability and responsiveness of duty bearers and service providers in delivering WASH in HCFs and ECDCs
• Increase recognition and action to improve WASH in MNCH and ECDC services
• Availability of standards and strengthened monitoring for WASH in ECDCCs

3. **Scope of the Mid-term Evaluation**

The Deliver Life project, is almost midway through its four and a half years of implementation duration. Having reached this far, the WaterAid project would like to review its performance. Therefore, the main objective of the midterm is **to assess the continued relevance of project interventions and the progress made towards achieving its planned objectives.**

The mid-term evaluation will cover the first half of the project life (October 2018 to December 2020). It will capture effectively lessons learnt and provide information on the nature, extent and where possible, the potential impact and sustainability of the project. Specifically, the midterm evaluation will;

• Assess the project design, scope, implementation status and the capacity to achieve the expected outcomes.
• Assess the performance of the project against planned results.
• Collate and analyze lessons learnt, challenges faced, and best practices obtained during implementation period which will inform the second phase of implementation of the project. The emphasis on lessons learned speaks to the issue of understanding what has and what has not worked as a guide for future planning.
• Assess the preliminary indications of potential impact and sustainability of results including the contribution to capacity development and achievement of sustainable development goals.
• Identify strengths and gaps in the hygiene behaviour change interventions informed by the Behaviour Centered Design approach (ABCDE framework).

The findings and recommendations of the evaluations will inform the key stakeholders of this evaluation on the midterm status of the project on the following two key areas;
- Whether the project is likely to achieve its intended results/ outcomes, outputs and specific objectives; and
- What needs to be reoriented, strengthened or done differently to ensure that the objectives are achieved within the project life time.

### 3.1 Key Areas of Focus

- Review project progress on activities, milestones and outcomes/results against the plans.
- Identification and formalization of key successes and challenges as well as corrective measure put in place.
- Investigation of the unintended outcomes of the project and likely impact.
- Review relevance of project interventions and activities as well as effectiveness of project implementation approaches, strategies and in delivering the project activities and achieving results.
- Sustainable use of WASH services by the beneficiaries with support from district council (existence and operationalization of sustainability plans at district level)
- Partnership, coordination and capacity building of the whole range of stakeholders relevant to this project (stakeholders’ roles, responsibilities and level of coordination among them);
- Integration with other projects and sectors for enhanced project output;
- Review the logical framework matrix and the indicators to assess their appropriateness for monitoring the project performance and to what extent the project management is using them;
- Assess documentation and management of project information including lessons and data and how this has informed improvements in project implementation at various levels.
- Operationalization of community/beneficiary feedback and safeguarding (policies, guidelines and code of conduct)
- Document the lessons from this exercise. The recommendations from this review will serve as an input for the planning of the second half of the project activities. The results will help WaterAid Malawi and partners in the fine-tuning of project design, including modifications to the logical framework if required to match with the changing circumstances and lessons learnt from project implementation.
- Assess the appropriateness; relevance of the designed hygiene behaviour change interventions/activities and capacities of implementers in order to inform WaterAid and its partners in contextualising the BCD approach to local setting.

### 4. Key Deliverables and Time Frame

The consultant is expected to provide the following deliverables, based on the above objectives and requirements:
a) **Inception report:** The Consultant will prepare an inception report which will detail their understanding of the assignment and how the key evaluation questions will be addressed. This is to ensure that the consultant and the stakeholders have a shared understanding of the mid-term evaluation. The inception report will include the evaluation matrix summarizing the evaluation design, methodology, evaluation questions, data sources, data collection tools and collection analysis tool for each data source and the measure by which each question will be evaluated and detailed workplan.

The full inception report document and data collections tools will be submitted and then presented to the client for further review and comments/inputs.

b) **Draft Report:** The consultant will prepare draft report in line with proposed format of the report and number of pages. The report will be submitted to the Client, WaterAid for review. This submission will go alongside a power point presentation. Comments and inputs from the client and stakeholders will be provided to the consultant to assist in preparation of the final report.

c) **Final Report:** The final report (not more than 30 pages excluding annexes) will incorporate inputs/comments from the clients and stakeholders and will be submitted 10 days after receiving all comments. It will include an executive summary, key findings, conclusions, recommendations and annexes. The consultant will also be required to submit data sets

d) **Duration of the Consultancy:** This assignment is expected to be completed within 20 working days from the day of commencement and the work is expected to take place in the months of January and February 2021. The consultant is expected to come up with a clear outline of time schedule which will be submitted together with a clear methodology for the evaluation

5. **Methodology**

The consultant is expected to design appropriate review, documentation and field evaluation methods using mixed methods of data collection so that he/she can produce the best output from the assignment. Sample size that is inclusive of the 2 targeted districts. The mid-term evaluation should be a learning exercise and the consultant is expected to organize consultation meeting on the preliminary results. This includes key staff from WaterAid and implementing partner organization and other key stakeholders

6. **Required Qualifications, Skills, Competencies and Experience**

By nature of this project, a multiple mix of academic and professional experience would be desired. Thus, the team should have

- Relevant academic and professional background in WASH, Social Science, Public Health, Epidemiology, Social Behaviour Change and at least 8 years of
relevant experience. An inclusion in the team of a structure or civil engineer would be a plus
- Extensive practical experience in conducting qualitative and quantitative evaluations and producing quality reports
- Referenced experience of conducting similar assessment or work including evaluations in MNH and WASH related projects.
- Good experience in knowledge management and lesson documentation.
- Awareness on the latest information on WASH and MNH and intra-sectoral and cross-sectoral integration

7. Application process and submission

Detailed Terms of Reference should be obtained from WaterAid Malawi by emailing ChrissieHowa@wateraid.org

Interested candidates will be expected to prepare and submit the technical proposal and financial proposals with the following details:
- Detailed response to ToRs, with specific focus addressing the purpose and objectives of the assignment, methodology to be used and key selection criteria.
- Outline of initial work plan based on methodology.
- Company profile or CV detailing qualifications of key team members and most recent relevant experience including a minimum of 3 traceable references of the most recent clients
- Detailed budget breakdown of professional fees based on expected daily rates and itemized operational costs in Malawi Kwacha.

Detailed TORs for the assignment can be found on WaterAid’s website. The Technical and financial proposals should be submitted as separate documents in PDF format. Proposals should be submitted electronically by emailing to: procurementmw@wateraid.org and should bear the Name of the applicant and the title of the assignment in the subject space.

The deadline for submission of both technical and financial proposal is 3rd January 2021.

For more details about the address, please contact the office phone number: 0887 376 442/3 or 0999 96 044.